Brodhead Fire Commission Meeting Minutes
October 6, 2026
5:00 P.M.
Brodhead Fire Station

1. **Call to Order:**
   The meeting was called to order at 5:06 PM
2. **Roll Call to determine if a quorum is present.**
   Present: S. Hazeltine, A. Schneider, P. Faessler, B. Moon, D. Schwartzlow
   Absent: J. Baxter, T. Colvin
3. **Motion to deviate from the order of the agenda if necessary.**
   A. Schneider made a motion to approve the agenda as presented.
   Seconded by D. Schwartzlow
   Motion Passed
4. **Public Appearances: This is the public's opportunity to speak.**
   Each citizen may speak for 10 minutes to address the Commission.
5. **Approval of previous meeting minutes. Discussion/Possible Action.**
   D. Schwartzlow made a motion to accept the meeting minutes from September 1, 2026 meeting.
   Seconded by A. Schneider
   Motion passed
6. **Treasurer's Report- Discussion/Possible Action:**
   September 2026
   Operating Checking Account Balance: **$234,675.70**
   ***Fund Balance Money Market: **$65,422.53**
   *Supplies & Equipment Money Market: **$576,727.26**
   Total Accounts Balance: **$876,825.49**
   Motion to approve the Treasurer's Report made by D. Schwartzlow
   Seconded by A. Schneider
   Motion passed
7. **Payments of Bills- Discussion/Possible Action:**
   Expenses paid after September 1, 2026 Meeting
   AT&T $42.99, Bandt $670.00, Brodhead Free Press $240.00, Brodhead Water & Light $593.90
   Capital One $4,742.16, Civic Plus $3,124.80, Civic Plus $360.00, Decatur Dairy $103.43 & 35.00
   EcoWater $23.00, Fire Rescue $535.00, Frontier $150.71, Gasser $41.76, NAPA $27.99
   NHTS-Hose Testing $6,399.75, Piggly Wiggly $83.02, Pomps Tires $3,551.92,
   Steve Peterson- Pd on-premise Maint. $705.60, Reimburse-Peterson $168.90
   Reimburse-Zumbragel $47.12, Reimburse-Scheidegger $90.73, Reimburse-D. Fitters $329.84
   Sewer-City of Brodhead $258.05, Speich $688.00, WE Energies $13.07
   Wis. State Firefighters Assoc. $25.00

Revenue received after September 1, 2026 Meeting

Fire Recovery USA $804.04, Brodhead Area EMS $278.82, Interest $21.33

Motion to approve the Payment of Bills made by A. Schneider

Seconded by B. Moon

Motion passed

Admin Assistant Oborne mentioned the CivicPlus bills. Streamline, the company BFD uses, has been bought out by CivicPlus. The amount paid covers a year of service. This was an increase from the previous year with Streamline. Admin Assist Oborne will look for a new provider for the BFD website before the contract needs to be renewed.

Pomps replaced the front tires on Truck 2 and Squad 4. Will look at the budget to see if BFD can do another apparatus before the end of the year.

8. **Reports of department activities:**
   - A. **Firefighters Inc.:**

     Brodhead Firefighters Inc. Open House Saturday, October 10, 2026, 11:00 AM to 2:00 PM
   - B. **Fire Inspector:**

     Nothing at this time
   - C. **Administrative Assistant Reports:**

     September 2026

     Fire Response: 4, Cancel: 3, MABAS: 1, Lift Assist: 0, MVA: 2, Assist BAEMS: 5, Assist GCEMS: 1

     Assist Orfy: 0, Assist 860: 0, 1st Response: 0

     September Total Calls: 16
   - D. **Life Quest/Fire Recovery:**

     September 2026

     Claims Submitted: 0 for $0.00

     Payments received: 3 claims by FRUSA: $1,251.44

     Payment plans received: 0 by FRUSA: $0.00

     Claims Denied: 0

     Non-Billable(Other): 0

     In Progress: 0
   - E. **Fire Chief:**

     Nothing at this time
9. **Old Business:**
   - A. **2027 Brodhead Fire District Budget Discussion/Possible Action**

     Rural Fire Assoc. met Wednesday, September 16, 2026, at 10:30 AM at Decatur Town Hall to discuss the 2027 Brodhead Fire District Budget. After discussion, by unanimous vote, they approved the 5% increase to the Brodhead Fire District budget for 2027.

     A.Schneider made the motion to approve the 2027 Brodhead Fire District budget as presented in the amount of $632,853.00.

     Seconded by B. Moon

     All in Favor: 5 Ayes and 0 Opposed

     Motion Passed

D. Schwartzlow made the motion to approve the 2027 Brodhead Fire District funding assessment presented in the amount of $496,790.00

All in Favor: 5 Ayes and 0 Opposed

Motion Passed

B. Update on Paid On-Premise Discussion/Possible Action

Admin Assist. Oborne presented a rough draft of the previous Paid on Premise Daily Duties SOGs, Compensation and Benefits - Paid on Premise, and 1.12 Position Paid on Premise job description for the employee handbook. After discussion, the Commission decided to have a bylaw committee meet to review the descriptions and report back to the Brodhead Fire Commission.

The meeting was set for October 14, 2026, at 5:00 PM

10. New Business :

11. Commission Comments or Questions:

The Commission may speak on any topic, not on a specific agenda item.

A. Schneider mentioned that Town of Decatur Fire Protection Sections 3-9 will be going back to Albany Fire District starting January 1, 2027.

D. Schwartzlow asked how this will affect the District Funding for 2027.

P. Faessler said he was still waiting for numbers to come back from municipalities, as some of the numbers submitted were not correct. Once he has the correct numbers, he will get out the assessment amounts.

12. Discussion/Possible Action on future agenda items and next meeting date and time:

Brodhead Fire District Monthly Meeting November 3, 2026, at 5:00 PM

13. Motion to adjourn.

Motion to adjourn at 6:05 PM by A. Schneider

Meeting adjourned

Typed by: Administrative Assistant H. Oborne

10/14/2026 3:14 PM